



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SWARGIYA SHRRE JAIDATT WAILLA
SWANTANTRATA SANGRAM SENANI
GOVERNMENT POST GRADUATE COLLEGE
RANIKHET

- Name of the Head of the institution **Dr. Hema Prasad**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **05966220372**
- Mobile no **9410515303**
- Registered e-mail **principaldr.cram@gmail.com**
- Alternate e-mail **gpgcranikhet1973@gmail.com**
- Address **SWARGIYA SHRRE JAIDATT WAILLA
SWANTANTRATA SANGRAM SENANI
GOVERNMENT POST GRADUATE COLLEGE
RANIKHET**
- City/Town **Ranikhet, Almora**
- State/UT **Uttarakhand**
- Pin Code **263645**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**
- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Soban Singh Jeena University
Almora and Kumaun University
Nainital**
- Name of the IQAC Coordinator **Dr. Rajkumar Singh**
- Phone No. **05966220372**
- Alternate phone No. **9997290990**
- Mobile **9997290990**
- IQAC e-mail address **naacgpgcranikhet@gmail.com**
- Alternate Email address **gpgcranikhet1973@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<http://gpgcrkt.in/pdf/AQAR219%2020.pdf>

4. Whether Academic Calendar prepared during the year?

No

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gpgcrkt.in/academic-calendar.html>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|--------------|-----------------------|-------------------|-------------------|
| Cycle 1 | B | 70.20 | 2004 | 16/09/2004 | 15/09/2009 |
| Cycle 2 | B | 2.37 | 2013 | 05/01/2013 | 04/01/2018 |

6. Date of Establishment of IQAC

21/10/2020

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------------------------------|---------------------|-----------------------------|----------|
| Institutional 1 | GLOBAL BUDGET FOR SALARY | STATE GOVERNMENT | 2020 | 63300545 |
| Institutional 1 | OTHERS | STATE GOVERNMENT | 2020 | 1025474 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conduction of seven day orientation program for newly joined faculty members from 18 to 25 August 2020. 2. Use of ICT in teaching learning process. 3. Update of internet connectivity in the college campus. 4. Updating of CCTV coverage in the college. 5. Follow up SOP regarding COVID pandemic.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|---|
| To enhance ICT facilities for taking care of online teaching. | All departments were actively engaged in online teaching, Internet connectivity was enhanced. |
| Orientation of newly appointed faculty members | Conduction of seven day orientation program for newly joined faculty members from 18 to 25 August 2020. |
| To replace the old tubelights by energy efficient LED lights. | partial replacement of tubelights done. |
| To conduct online seminars (webinars). | Many webinars on relevant topics were organised by the departments. |

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | SWARGIYA SHRRE JAIDATT WAILLA SWANTANTRATA SANGRAM SENANI GOVERNMENT POST GRADUATE COLLEGE RANIKHET |
| • Name of the Head of the institution | Dr. Hema Prasad |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 05966220372 |
| • Mobile no | 9410515303 |
| • Registered e-mail | principaldr.cram@gmail.com |
| • Alternate e-mail | gpgcranikhet1973@gmail.com |
| • Address | SWARGIYA SHRRE JAIDATT WAILLA SWANTANTRATA SANGRAM SENANI GOVERNMENT POST GRADUATE COLLEGE RANIKHET |
| • City/Town | Ranikhet, Almora |
| • State/UT | Uttarakhand |
| • Pin Code | 263645 |
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| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | |
|---|---|
| • Name of the Affiliating University | Soban Singh Jeena University Almora and Kumaun University Nainital |
| • Name of the IQAC Coordinator | Dr. Rajkumar Singh |
| • Phone No. | 05966220372 |
| • Alternate phone No. | 9997290990 |
| • Mobile | 9997290990 |
| • IQAC e-mail address | naacgpgcranikhet@gmail.com |
| • Alternate Email address | gpgcranikhet1973@gmail.com |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | http://gpgcrkt.in/pdf/AQAR219%2020.pdf |
| 4. Whether Academic Calendar prepared during the year? | No |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gpgcrkt.in/academic-calendar.html |

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21/10/2020

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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
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| | | |
|---|---------------------------|--|
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| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
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| <ul style="list-style-type: none"> • If yes, mention the amount | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>1. Conduction of seven day orientation program for newly joined faculty members from 18 to 25 August 2020. 2. Use of ICT in teaching learning process. 3. Update of internet connectivity in the college campus. 4. Updating of CCTV coverage in the college. 5. Follow up SOP regarding COVID pandemic.</p> | | |
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| | | |

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| | |
|--|----|
| 13.Whether the AQAR was placed before statutory body? | No |
|--|----|

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2020 | 26/02/2022 |

15.Multidisciplinary / interdisciplinary

Swargiya Shri Jaidatt Vailla Swatantrata Sangram Senani Government Post Graduate College Ranikhet (GPGC Ranikhet) was established in the year 1973. It offers various courses at undergraduate and post graduate level. The curriculum followed by the college, is designed by Kumaun University Nainital and the institution has little autonomy in introduction of any new courses. However, many faculty members of the institution are members of board of studies & thereby, actively contribute towards the development & upgradation of the syllabi. A detailed planning of the curriculum is done by various departments under the guidelines of the affiliating university for the proper

implementation and execution of the curriculum.

At the beginning of each semester, a general faculty meeting is conducted to device & formulate action plans so as to give opportunity to students to achieve the desired goals of various programs. In this meeting, duties and responsibilities are allotted the faculty members for the coming year. Each department convenes formal meeting to plan and deliver the curriculum effectively. Nonrecurring and recurring requirements for the laboratories are planned in advance to support the implementation. Internal assessment of students is done by tests, quizzes; assignment and general performance in class. By the end of the academic year/semester it is ensured that the courses both theory & practical are thoroughly completed. For the poor performing students, remedial classes are conducted at the end of the semester for different subjects as per the schedule. Each faculty member of all the departments is associated with mentorship programmes. Each faculty member is entrusted with the task of mentoring 15 to 20 students. They are responsible for academic and personal mentoring. This strengthens the bonds of appreciation and affection that exists between teachers and students.

Cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. are dealt by organizing workshops, talks, seminars etc time to time in the institution, though it is not integrated into curriculum. Enrichment programmes such as academic tours, NSS, NCC and Sport activity are being organized by the institution for holistic development of students.

16.Academic bank of credits (ABC):

The college will follow the guidelines issued by affiliating university regarding proposed NEP syllabus. Presently the affiliating university has not adopted NEP 2020 but preparation for the same is going on.

17.Skill development:

The college is committed for development of various skills in students through various programs offered and various activities through NCC, NSS and other initiatives.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers UG and PG programs in Hindi and Sanskrit.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In addition to traditional teaching-learning methods, the college provides innovative methods for enriching the teaching and learning process. Firstly, the conventional method of lecture delivery is usually adopted by all the teachers. This method facilitates the teacher to present, interpret and explain the content of a text for better understanding of the subject by the learners. The students are given assignments which help in enriching their understanding of content. In addition to conventional method, various other methodologies are used which include use of ICT, field study, project-based-methods, lab sessions, experiential and participative learning.

20.Distance education/online education:

The college hosts a centre of Uttarakhand open university through which distance education is facilitated.

Extended Profile

1.Programme

| | |
|--|----|
| 1.1 | 45 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 2198 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|-----|
| 2.2 | 871 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 2.3 | 661 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 55 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 60 |
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 20 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 10.25474 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 56 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Shri Jaidatt Vailla Swatantrata Sangram Senani Government Post Graduate College Ranikhet (GPGC Ranikhet) was established in the year 1973. It offers various courses at undergraduate and post graduate level. The curriculum followed by the college, is designed by SSJ University Almora and Kumaun University Nainital and the institution has little autonomy in introduction of any new courses. However, many faculty members of the institution are members of board of studies & thereby, actively contribute towards the development & upgradation of the syllabi. A detailed planning of the curriculum is done by various departments under the guidelines of the affiliating university for the proper implementation and execution of the curriculum. At the beginning of each semester, a general faculty meeting is conducted to device & formulate action plans so as to give opportunity to students to achieve the desired goals of various programs. In this meeting, duties and responsibilities are allotted the faculty members for the coming year. Each department convenes formal meeting to plan and deliver the curriculum effectively. Nonrecurring and recurring requirements for the laboratories are planned in advance to support the implementation. Internal assessment of students is done by tests, quizzes; assignment and general performance in class. By the end of the academic year/semester it is ensured that the courses both theory & practical are thoroughly completed. For the poor performing students, remedial classes are conducted at the end of the semester for different subjects as per the schedule.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar in accordance with the affiliating university. The external examination depends on the examination schedule issued by the affiliating university. Internal assessment of students is done by tests, quizzes; assignment and general performance in class.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As part of curriculum, a course on "Environment Study" in UG forth semester is a core course. Faculty makes students aware about the basic components of environment and their application in various fields. Institute organizes various activities like tree plantation, blood donation camps, Swatch Bharat Abhiyan, AIDS awareness and environment conservation.

Further cross cutting issues such as Gender, Climate Change, Human Rights, ICT etc. are dealt by organizing workshops, talks, seminars etc time to time in the institution, though it is not integrated into curriculum. Enrichment programmes such as academic tours, NSS, NCC and sport activity are being organized by the institution for holistic development of student. Experts are invited to guide the students on various issues related to human values and professional ethics. Social issues and plantation of trees are given importance during the camps. Voluntary blood

donation camps are organized on regular basis. The students come forward and donate blood for the benefit of the mankind. The students organize campaigns to keep the locality clean and hygienic.

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

112

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

952

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | No File Uploaded |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We give special attention to identification of slow learners. Our aim is mainly to improve the academic performance of the students by counseling and provide special inputs. The faculty counselor assesses the nature of their problems and then motivates them in a friendly way to help them reach their academic goals. Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance. Appropriate counseling with additional teaching, eventually helps to improve. Parents are also called to meet their respective faculty members, if required.

Advanced learners are identified through their performance, interaction in class room and laboratory, assessment of their fundamental knowledge, concept understanding and articulation abilities. The Institute promotes independent learning that contributes to their academic and personal growth. .

Strategies adopted for student improvement:

1. Remedial classes are organized to clarify doubts.
2. Mentoring and Motivational classes are conducted to help students address their problems and to encourage them to attend classes regularly.
3. Students are free to discuss their personal issues with their mentors for proper guidance.
4. Special video Lectures are delivered through Edu-Sat facility.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2198 | 55 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods, the college provides innovative methods for enriching the teaching and learning process. Firstly, the conventional method of lecture delivery is usually adopted by all the teachers. This method facilitates the teacher to present, interpret and explain the content of a text for better understanding of the subject by the learners. The students are given assignments which help in enriching their understanding of content. In addition to conventional method, various other methodologies are used which include use of ICT, field study, project-based-methods, lab sessions, experiential and participative learning.

Project work is a part of many courses offered at the college, especially at the PG level. The effective phases of survey, case study, implementation, testing and report writing ensure the required project-based learning among the students.

Experiential learning means learning from experience or learning by doing. The students are involved in the learning process directly through lab sessions, educational visits and group discussions. The PG students are encouraged to deliver power point presentations for their seminars.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty members use e-learning materials such as NPTEL Lectures, ICT enabled teaching, LCD Presentations, use Models, Charts and also encourage the students to participate in Group Discussions, role plays and project presentations organized under various Departmental societies. The Institution mainly focuses on making students original thinkers. The faculty members motivate & encourage students to participate in various cultural activities in order to develop artistic temper among them. In the same way, they encourage students in building scientific and technical capabilities by conducting practical sessions and providing hands on experience in laboratories. These types of activities help students think on their own. To enrich their critical thinking, they are encouraged to participate in GDs, debates, seminars and various co-curricular activities, which help them to think and explore new ideas.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | No File Uploaded |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

647

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | No File Uploaded |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following the examination pattern prescribed by the affiliating university, all the departments conduct Internal Evaluation for every paper (25% marks) in each semester. This system of evaluation includes a variety of evaluation techniques such as class tests, surprise tests, quizzes, presentations, assignments, projects, viva, etc. Teachers inform the students about the pattern of the internal examinations well in advance. The schedule of these internal examinations varies from department to department and is spread out across the semester.

The examination notices are displayed well in advance and sufficient time is given to the students for preparation. The continuous internal evaluation conducted by the departments provides an excellent opportunity to the students to not only showcase their learning but also to develop their skills such as academic writing, research methodology and public speaking. It also enhances their participation in classroom activities and improves the overall teaching-learning process. Lab sessions are conducted regularly and according to a well-planned and properly communicated schedule. Term-end examinations are held in accordance with the scheme of the affiliating university.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has adopted semester system for all levels in which

the performance of the student is evaluated on the basis of Internal and External Assessment. The grievances of the students related to examinations are addressed by the examination cell of the college. For grievances which are related to the internal assessment, the examination cell of the College directly resolves the issues. Whereas grievances related to the final examination are forwarded to the University. In case of any grievance, the College collects the applications on prescribed forms and forwards it to the authorities concerned. The facility for re-evaluation of answer sheets is available for the students through the affiliating university. Students are free to approach the departments to resolve their queries related to the marks obtained in internal assessment, if any. If the student concerned is not satisfied by the procedure mentioned above, they may meet the Controller of Examination of the College or the Principal. Thus grievance redressal with reference to examinations is transparent.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a constituent college, the college adopts the course outcomes prescribed by the affiliating university. The programme and course details for all courses are clearly displayed on the college website. Also, the information sent by the University about revisions is duly conveyed to the students.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program and course outcomes are evaluated through both formal and informal means. The most direct

measurement is provided by the examination system where we are bound by the requirements of the affiliating university which is 75% weightage to the end-semester examination conducted by the university and 25% to the internal assessment done. Assignments using MCQs, long answers, presentations, projects, quizzes, etc. are used to measure course outcomes effectively.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

555

| File Description | Documents |
|--|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

46

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is running four UG, seventeen PG and PhD program in various faculties. The institution has spacious classrooms, well equipped laboratories, rich library and ICT facilities which cater to the needs of students and faculty members. The curriculum is delivered through conventional black board teaching as well as non conventional teaching and learning methods such as student seminars, ppt. presentations, group discussions and field trips to various teaching and research institutes. College has a research committee, which motivates staff members to undertake research projects. Teachers are encouraged to pursue research and to publish their research papers in national and international journals. Faculty members are participating in various FDPs, refresher courses, workshops and seminars to enhance their teaching, learning and research skills. Departments organize various seminars and invited lectures in which students are encouraged to participate to give them exposure in latest learning and research methodologies. Faculty members are supervising research students allotted from the university in various streams.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The major strength of this college is its ability to ensure holistic development of students to make them responsible citizens. It provides equal opportunity to disseminate knowledge and quality education to all sections of society. The institution is involved in co-curricular, extra-curricular and extension activities through various departmental associations, NCC and NSS programs. The institution has a commendable role in various extension activities in the neighborhood community for instilling vital human values and sensitizing students to social issues like the importance of cleanliness, the protection of environment, gender equality and AIDS awareness through rallies, Skits, Essay writing/ Poster making/ Slogan writing competition, Quizzes etc. The N.S.S. through one day and seven day camps gives the students opportunity to actively serve the community through activities and awareness programs. Apart from working at institution and surrounding community level, many volunteers have taken part in National Integration Camps (NIC), NCC Republic Day Parade, and National Youth Festivals during this period where they have had the opportunity to know history and rich cultural diversity of India; constitute the bond of patriotism, national integration, brotherhood and communal harmony; experience the tradition, custom, culture, language of all states of India.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

| File Description | Documents |
|--|------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | No File Uploaded |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1000

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1.Class rooms: The Institute has adequate spacious class rooms with proper Infrastructure to facilitate teaching- learning process.

2.Technology Enabled learning facility: The Institute has installed smart boards/projectors which facilitates the use of ICT in teaching- learning . Internet connectivity is available.

3.Seminar room: The Institute has a well furnished seminar room and a multipurpose auditorium. These are regularly used for

conducting seminars at the college, state and National level. The students of UG & PG are regularly promoted for active involvement in paper presentations, group discussions and participation in various events.

4.Tutorial rooms: Sufficient number of tutorial rooms are available for special remedial classes for slow learning and needy students.

5.Laboratories: The Institute has well equipped laboratories, each of them equipped

with state of the art laboratory equipment.

6.Specialized Facilities and equipments available for Teaching, Learning and

Research: To promote better teaching and learning, the Institute has facilities like LCD projectors, smart board and audio visual equipment through which webinars can be conducted. The college is having an e-library with 21 computers.

7. Edu-Sat facility: The College has a functional Edu-sat facility with provision for video conferencing wherein video lectures are regularly telecasted for various UG and PG subjects.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has its own playgrounds which facilitate outdoor games like Volley ball, basket ball, kho-kho, kabaddi, cricket and athletics related events like long jump, high jump, discus throw, shot put, javelin throw, etc. and has a multipurpose hall with gymnasium for indoor games like badminton, table tennis, carom,

chess, etc. The college hosts annual cross country championship of Kumaun University every year in which more than 20 colleges take part. The College has separate sports office for administrative work and store room for sports related equipments. The students are also given the facility of well-equipped Gymnasium which has many instruments for exercise such as Treadmill, Twister, Dumbbells, Cable Cross Wire, Bench Press and

Chest Press equipments, etc. The college provides track suits, T-shirts, lowers for practice and other uniforms for participation in various events at college, university and national level to the sportspersons along with TA/DA, refreshments for participation in these events.

The College also has adequate space and facilities for cultural activities including one large auditorium. The students are encouraged to take part in other cultural activities like dance, acting etc. and provided with musical instruments and costumes as per the requirement of the occasion.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.31876

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has well-furnished library with reading room facilities which caters to the need of faculty, research scholars and the students. Library is equipped with computers for book circulation, cataloging. Quality books, journals and magazines, etc. are regularly purchased. In addition to this the college has a separate e-library with 21 computers. The college is in process of automation of library using ILMS and bar coding of books has already been done.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.51310

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

180

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Almost all departments of the College have been facilitated with the Internet connectivity through wired Broad Band connections and have computer systems, LCD projectors, printers, scanners, etc. The main administrative cum academic block is being given Wifi access. The EDU-SAT facility is available where students get

opportunity to listen to the lectures on various topics through video conferencing. The Institute encourages the use of free available open educational resources which are shared for teaching, learning, and research activities. These resources are available under legally recognized open licenses—free for people to reuse, revise, remix, and redistribute. These help to increase and enhance knowledge domain of both the faculty and the students giving them valuable information and saving their time. Recently each department has been given wired internet connections using UGC grants.

The admission process in the college is being done online through the affiliating university. The college website is maintained regularly with various updates. The College has procured three generators for smooth and regular power supply to laboratories, class rooms, computer labs and seminar halls. The college also has smart boards and use of ICT is encouraged in teaching learning process.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

56

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.25474

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted various committees for maintaining and utilizing physical, academic and support facilities. These include examination committee, purchase committee, sports committee, maintenance committee and IQAC. Each department has an in-charge faculty which takes care of purchase and maintenance needs of the classrooms, laboratories and other departmental facilities. The major maintenance and construction related work is done through submitting demands to the government through the directorate of higher education. The books in library are purchased through recommendations from each department every year. The institute also gets certain needs fulfilled through external funding agencies such as UGC and RUSA. The college e- library and Edu-Sat facility has been set up using RUSA grants. Recently lab upgradation and maintenance, purchase of books and setting up of wired internet connections in each department has been carried out using UGC grants.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

| File Description | Documents |
|--|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1763

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

| File Description | Documents |
|---|------------------|
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

229

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has an active student union which is elected annually directly by the students through a transparent electoral process. Presently, office bearers of the student union include President,

Vice President (for girls and boys separately), Secretary, Joint Secretary, treasurer along with university representatives for all faculties, i.e. Arts, Commerce and Science. The students are informed well in advance about election schedule through notice board, newspapers, etc. Grievance redressal is carried out by the election committee. The college electoral process is giving necessary exposure of democratic process to the students, thus contributing in awareness of their democratic rights and duties. Hence it is an essential step in the process of making of responsible citizens. The student union not only acts as a link between college administration and students but also gives expression to students constructive aspirations, help in sorting out problems, give constructive suggestions and support for the welfare of the college, etc.

The students are given proper representations in various committees such as sports, Anti-ragging Cultural Council and various other cells. In addition to student union, students are also given representation at the departmental level in the form of department associations.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

500

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an active alumni association. The primary objective is to enroll all alumni as members of the association and facilitating active participation of the alumnae in appropriate activities, events, and initiatives of the college. The College has been organizing the alumni meets twice a year. Alumni are involved actively in voluntary programs such as mentoring students in their areas of expertise. Alumni are a huge talent pool whose guidance can be beneficial to many students and other fellow-alumni in their respective areas of study. They also help in organizing blood donation camps, tree plantation campaign and other extension work. They participate in the College annual function. They also assist the College in placement process and provide inputs to the departments about the industry requirements. Interactive sessions are organized with the students and staff on the current developments in the field. These sessions inspire the students and expose them to the opportunities in the field for research as well as employment.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)**

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement defines the institution's unique characteristics in terms of addressing the needs of students and society it seeks to serve.

Vision: Creating and nurturing a learning community where excellence and capacity building is expected of every student.

Mission: The College provides an environment conducive to intellectual curiosity and innovation through igniting the spark so as to Shine and Lead. We guide and motivate Human Resources towards perfection and serve as an educational leader; contributing its resources to the intellectual, cultural, physical and economic vitality of the region in order to ensure inclusive growth of all the stakeholders.

The Institute is committed to accomplish its mission in all its endeavors. It has well defined policies and mechanism for implementation of these policies. All stakeholders are given due place of involvement in all important decisions as part of governing and executing the plans of the institution. The institution has qualified and competent administrators to provide effective leadership and management at various levels.

The Institute has IQAC to review the progress of implementation of policies of the college and take corrective action to achieve the goals.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes a culture of participative management. The college functions under the rules and regulations set by the Directorate of higher education, Uttarakhand. The principal is the head of the institution which runs the institution with the help of teaching and non-teaching staff. The institution practices decentralized and participative management approach in all its activities, initiatives and decision making by involving In-charges, Heads of the departments and faculty members at all levels. The various committees are in place to review the progress in various functions and accordingly take necessary timely action for ensuring excellence in respective areas. The staff and other stakeholders are empowered helping in creating a harmonious and positive attitude in the College leading to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the beginning of each academic session, the College IQAC prepares a Plan of Action, through several brainstorming sessions in which suggestions from various stakeholders, viz. faculty members, students alumni, etc are reviewed. Finally the plan is approved by the Principal. The Plan of Action of the College and the action taken have also been reported annually in the AQARs.

The main issues dealt with in the developmental plans are:

1. The vision and mission of the institute - elaborately dealt with;
2. New academic programs to be initiated in a phased manner - attention being given to their relevance,
3. The extension programs and commitment to transform society;

4. Improvement in infrastructure and human resource.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure has the Principal at the helm. He is assisted by various committees comprising teaching and non-teaching staff in all activities. The college is run strictly conforming to the rules and regulations laid down by UGC, State Government of Uttarakhand and affiliated University. The service rules of the teaching and non-teaching staff are as per the relevant rules of the competent authorities like the UGC and state Government. The teachers and employees are recruited as per government rules through Public Service Commission and Directorate of Higher Education, Uttarakhand respectively. The teachers become eligible for promotion under CAS (Career Advancement Scheme).

The principal adheres to various directions received from the directorate of higher education, Uttarakhand. For proper functioning of the college various committees are formed: Admission Committee, Examination committee, IQAC, Anti ragging committee, Student union elections etc. Major decisions taken in the meetings of the committees are implemented to conduct smooth functioning of admission process, to prepare proper time-table for classes, to carry out student union election, examination, etc. keeping in tune with University Academic Calendar as well.

| File Description | Documents |
|---|------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are the welfare measures for teaching and Non-teaching staff at the Institute:

1. Implementation of pay revisions as and when Government approves.
2. Implementation of DA regularly.
3. Sanction of yearly increments as per norms.
4. Career advancement as per UGC regulations.
5. Gratuity
6. Group Health Insurance
7. GPF/NPS.
8. Provision of purified drinking water round the clock
9. Provision of Medical and Maternity/Paternity/Child care leaves as per government norms.
10. Faculty development through encouraging participation in

**orientation programmes, refreshers, conferences, workshops
and seminars**

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each year, self appraisals are filled in the prescribed Confidential Report Performa by all teaching and non-teaching staff. Principal evaluates the performance of every staff member with his remarks and comments. This Confidential Report of staff

members is submitted to the Directorate of Higher education, Uttarakhand. This report is very crucial for career progression as it is taken into consideration at the time of promotion. The career progression of the faculty members is done in accordance with various regulations issued by UGC and adopted by the state government under career advancement scheme.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College maintains the system of internal and external financial audits regularly. All account books are maintained by the accountant office of the College which is verified by the accountant on every day basis.

Errors found are analyzed and fixed instantly. For financial matters, the college refers and strictly adheres to the following Govt. guidelines. External auditors appointed by Accountants General Uttarakhand verify all the account books including financial ledger, cash book, guard files, etc. on regular basis and provide inputs to incorporate the required changes, if any, as per the statutory requirements.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is fully funded by the state government and receives annual financial assistance under different heads, viz., salary, contingency, T.A., furniture, purchase of books and equipments, maintenance, chemicals, computer purchase, computer maintenance, small construction, scholarship, machine decoration, telephone, electricity related expenditures, miscellaneous, etc . Further funds have been received from UGC as block grants for development. The institution also generates some funds from the students in the form of fees such as tuition fees, admission fees, development fees sports fees, laboratory fees (for practical subjects only), Reading Room fees, college magazine fees, student union fees, cultural council fees, identity card fees, caution money (at the time of the first admission), practical/ viva-voce fees per subject, exam fees, etc.

The College also offers B.Ed. in self finance mode for which finance is managed in the form of fees for providing salaries to its teaching and non-teaching staff members; purchasing of essential equipments, instruments; carrying out day to day expenses, etc. The College has also received financial assistance from M.L.A. and M.P. of the region for development of the infrastructural facilities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is formally established as per the UGC's mandate to institutionalise sustenance and assurance of the quality of the institution. IQAC facilitates and supervises the process of promotion of faculty members under Career Advancement Scheme. IQAC encourages faculty members to organize and participate conferences, seminars and workshops in association with departments/societies to ensure knowledge enhancement and inter-disciplinary collaboration.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. Departments are instructed to prepare Time-Table, Programme structure, and communicate syllabi of the courses before the semester commences. IQAC has taken following initiatives in this academic year:

1. Promotion of research activities.
2. To enhance ICT facilities for taking care of online teaching.
3. To promote sanitization and social distancing in college campus.
4. Review of online teaching done by various departments and difficulties faced by faculty members and students.
5. To replace the old tubelights by energy efficient LED lights.
6. To organise cleanness programmes by NCC and NSS.
7. To enhance internet bandwidth in the college campus.
8. To purchase books and equipments for various departments.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college develops a safe, secure and organized teaching learning environment with an aim to target gender parity at administrative functionality and academic activities. We encourage diversity and equal participation of women that addresses the issues of performance, responsibility, learning, empowerment, and accountability.

The institution promotes gender sensitization through co-curricular activities like, seminars, guest lectures, poster exhibitions, rally, counselling etc. The institution constituted the women harassment prevention cell, anti-ragging cell, cyber crime committee, smoking/tobacco control committee, staff welfare committee, students union committee & students welfare committee which are indulging for the well-being of students and staff in the institution. The institution had a dedicated Career counselling Cell for the students to take care of their social and cognitive development. Personal Counselling is provided to the students at different levels.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution focused to protect and enhance the ecofriendly environment of campus. College ensured that the overall waste management system was dealt within an efficient manner. Staff and students were well notified and expected to follow the appropriate campus behavior.

Dustbins were placed in various locations across the campus for the proper disposal of waste material.

- Extra waste papers, rough papers, old answer scripts, newspapers and papers used for administrative purposes were regularly collected and sold to scrap vendors for its recycling from time to time.

- Teachers often educate and aware the students about waste management. Creating awareness to control waste generation during events and daily basis has been practiced.

- Used the biodegradable waste of the canteen for nourishing plantation across the college campus.
- Cleanliness drive was organized by NSS volunteers, NCC cadets and supportive staff from time to time.
- Uniform distribution and conservation of water was practiced.
- Waste water from toilets were channelized to septic tanks.
- Microbial culture were nullified by autoclaving before disposing.
- Students and staff were encouraged to avoid use of plastic.
- Re usable utensils were utilized in college canteen to ensure the reduced use of plastic.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles

3. Pedestrian-friendly pathways

4. Ban on use of plastic

5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

C. Any 2 of the above

of reading material, screen reading

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We are committed to provide an inclusive environment for holistic growth of our students. Many efforts and initiatives were taken by institution to develop inclusive environment and to enhance their understanding and appreciation of cultural, regional, linguistic, socioeconomic and other diversities.

- NCC, NSS and different departments of our college are dedicated to elevate different cultural activities and pave the way towards meaningful social life.

- During the important events in college, renowned personalities of various areas were invited to highlight the importance of harmony among various aspects of society.

- Cultural program were organized in college to educate and aware students to feel their social responsibilities with greater care and concern.

- Students were encouraged to participate in various curricular and cocurricular activities to create a platform to share their ideologies and resolve issues with collective accountability.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several initiative were adopted on an ongoing basis to make students aware about their constitutional commitments regarding values, rights, duties, and responsibilities. Departments, NCC and NSS were enthusiastically engaged to conduct various activities on regular basis.

- On 05 June 2020, world environment day was celebrated through virtual mode by NCC unit to encourage awareness and action for the protection of the environment. Students planted various fruits tree like Mango, Guava, Lemon, Plumetc across their home premises and shared the glimpse of their initiatives.

- Students participated in an online session to make International Yoga Day to raise awareness of many benefits of Yoga. Students celebrated the day with their parents by doing various asans/exercises for southing their body and mind.

- Native tree planting event to enhance and rejuvenate green spaces was organized by college on 14 July 2020. Saplings of native and established tree species like Rhododendron, Deodar, Kafal, Oak, Amlaetc were planted across the college premises to create awareness about saving and protecting plants.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Many events are celebrated to help the students to remember the rich tradition of our country as well as being aware of the struggle that led us to enjoy our freedom today.

Independence Day Every year for paying homage to the heroes of our country, we celebrate the Independence Day. The event is graced by eminent personalities. Events and competitions are also conducted to instil the feeling of patriotism among students.

Republic Day Every year we celebrate Republic Day to commemorate the adoption of constitution of India. The heroes of the nation are remembered and memorialized.

Gandhi Jayanti Gandhi Jayanti is celebrated in the institution to inspire the students and staff to follow the path of truth and non violence. Events viz., speech, play, songs etc are organized for reflecting the life and principle of Mahatma Gandhi.

International Women's Day We celebrate Women's Day for recognizing and celebrating achievements, diverse dreams and desires of women across the world and marks a call to action for accelerating women's equality.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.To set up a supportive remote learning experience using educational technologies to meet the challenges posed by the COVID 19 pandemic. Online Platform viz., Google Meet, Zoom, Whatsapp etc were fully utilized to facilitate online teaching, learning and evaluation. Teachers delivered lectures and offered study materials like handouts, PPTs, photos, animations for making the teaching learning practice effective and fruitful. Interaction among students and with teachers was well organized through whatsapp groups. The regularity of classes was monitored every month in order to ensure that none of the course is lagging behind. Online quiz competitions, poster making, debate etc were held to motivate students to be creative and to show their hidden talent. The college had established a help desk to resolve examinations related doubts of students such as filling up of examination forms, declaration of results, syllabus for examinations etc.

2. Online career counselling during COVID Pandemic: Covid pandemic implied a paradigm shift to education system by affecting students' academic lives and rigour. In college life, students remain perplexed about their future career plans and COVID pandemic had resulted in a substantial increase in this level of discomfort. By keeping up with such genuine evolutionary changes, online career guidance and counseling became helpful to motivate students to match their interests, cognitive abilities and aptitudes for suitable career options.

| File Description | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims not only in fulfilling academic needs of the learners but also in strengthen the values of social responsibility. Moral, social and ethical values are inculcated in students with a vision to promote their societal-contribution and ensure voluntary participation of students for the betterment of society. The students are young and ever-ready to act when they enter the college, hence it is among one of the responsibility of the institution to guide them and channelize their ideals and energy for the benefit of the society. Realizing this responsibility, the institution provides a platform to enhance their skills and potentials with social responsibilities. Through various activities, the institution attempts to inculcate social awareness and concern for the environment. As active part of society, the institution endeavors to deal with and get solutions to social problems and has carried out various activities for the welfare of the society through NSS, NCC and different departments in the institution. Faculty members and students are encouraged to carry out social outreach programmes. The institution has promoted green environment such as energy conservation, usage of LEB bulbs, tree plantation, awareness programmes etc. To empower students, we ensure that proper guidance is provided to students in order to help them acquire excellence in various fields not only with regard to their academics but also in various aspect of life in general, thus preparing them to face all sorts of daily and global challenges.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swargiya Shri Jaidatt Vailla Swatantrata Sangram Senani Government Post Graduate College Ranikhet (GPGC Ranikhet) was established in the year 1973. It offers various courses at undergraduate and post graduate level. The curriculum followed by the college, is designed by SSJ University Almora and Kumaun University Nainital and the institution has little autonomy in introduction of any new courses. However, many faculty members of the institution are members of board of studies & thereby, actively contribute towards the development & upgradation of the syllabi. A detailed planning of the curriculum is done by various departments under the guidelines of the affiliating university for the proper implementation and execution of the curriculum. At the beginning of each semester, a general faculty meeting is conducted to device & formulate action plans so as to give opportunity to students to achieve the desired goals of various programs. In this meeting, duties and responsibilities are allotted the faculty members for the coming year. Each department convenes formal meeting to plan and deliver the curriculum effectively. Nonrecurring and recurring requirements for the laboratories are planned in advance to support the implementation. Internal assessment of students is done by tests, quizzes; assignment and general performance in class. By the end of the academic year/semester it is ensured that the courses both theory & practical are thoroughly completed. For the poor performing students, remedial classes are conducted at the end of the semester for different subjects as per the schedule.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar in accordance with the affiliating university. The external examination depends on the examination schedule issued by the affiliating university. Internal assessment of students is done by tests, quizzes; assignment and general performance in class.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | No File Uploaded |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As part of curriculum, a course on "Environment Study" in UG forth semester is a core course. Faculty makes students aware about the basic components of environment and their application in various fields. Institute organizes various activities like tree plantation, blood donation camps, Swatch Bharat Abhiyan, AIDS awareness and environment conservation.

Further cross cutting issues such as Gender, Climate Change, Human Rights, ICT etc. are dealt by organizing workshops, talks, seminars etc time to time in the institution, though it is not integrated into curriculum. Enrichment programmes such as academic tours, NSS, NCC and sport activity are being organized by the institution for holistic development of student. Experts are invited to guide the students on various issues related to human values and professional ethics. Social issues and plantation of trees are given importance during the camps. Voluntary blood donation camps are organized on regular basis. The students come forward and donate blood for the benefit of the mankind. The students organize campaigns to keep the locality clean and hygienic.

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | No File Uploaded |

1.3.3 - Number of students undertaking project work/field work/ internships

| 112 | |
|---|---|
| File Description | Documents |
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |
| 1.4 - Feedback System | |
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | C. Any 2 of the above |
| File Description | Documents |
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of students admitted during the year | |

952

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

307

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | No File Uploaded |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We give special attention to identification of slow learners. Our aim is mainly to improve the academic performance of the students by counseling and provide special inputs. The faculty counselor assesses the nature of their problems and then motivates them in a friendly way to help them reach their academic goals. Extra classes are organized to clarify doubts, re-explaining of critical topics for improving performance. Appropriate counseling with additional teaching, eventually helps to improve. Parents are also called to meet their respective faculty members, if required.

Advanced learners are identified through their performance, interaction in class room and laboratory, assessment of their fundamental knowledge, concept understanding and articulation abilities. The Institute promotes independent learning that contributes to their academic and personal growth. .

Strategies adopted for student improvement:

1. Remedial classes are organized to clarify doubts.

2. Mentoring and Motivational classes are conducted to help students address their problems and to encourage them to attend classes regularly.

3. Students are free to discuss their personal issues with their mentors for proper guidance.

4. Special video Lectures are delivered through Edu-Sat facility.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2198 | 55 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods, the college provides innovative methods for enriching the teaching and learning process. Firstly, the conventional method of lecture delivery is usually adopted by all the teachers. This method facilitates the teacher to present, interpret and explain the content of a text for better understanding of the subject by the learners. The students are given assignments which help in enriching their understanding of content. In addition to conventional method, various other methodologies are used which include use of ICT, field study, project-based-methods, lab sessions, experiential and participative learning.

Project work is a part of many courses offered at the college, especially at the PG level. The effective phases of survey, case study, implementation, testing and report writing ensure the required project-based learning among the students.

Experiential learning means learning from experience or learning by doing. The students are involved in the learning process directly through lab sessions, educational visits and group discussions. The PG students are encouraged to deliver power point presentations for their seminars.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty members use e-learning materials such as NPTEL Lectures, ICT enabled teaching, LCD Presentations, use Models, Charts and also encourage the students to participate in Group Discussions, role plays and project presentations organized under various Departmental societies. The Institution mainly focuses on making students original thinkers. The faculty members motivate & encourage students to participate in various cultural activities in order to develop artistic temper among them. In the same way, they encourage students in building scientific and technical capabilities by conducting practical sessions and providing hands on experience in laboratories. These types of activities help students think on their own. To enrich their critical thinking, they are encouraged to participate in GDs, debates, seminars and various co-curricular activities, which help them to think and explore new ideas.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | No File Uploaded |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

647

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | No File Uploaded |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Following the examination pattern prescribed by the affiliating university, all the departments conduct Internal Evaluation for every paper (25% marks) in each semester. This system of evaluation includes a variety of evaluation techniques such as class tests, surprise tests, quizzes, presentations, assignments, projects, viva, etc. Teachers inform the students about the pattern of the internal examinations well in advance. The schedule of these internal examinations varies from department to department and is spread out across the semester.

The examination notices are displayed well in advance and sufficient time is given to the students for preparation. The continuous internal evaluation conducted by the departments provides an excellent opportunity to the students to not only showcase their learning but also to develop their skills such as academic writing, research methodology and public speaking. It also enhances their participation in classroom activities and improves the overall teaching-learning process. Lab

sessions are conducted regularly and according to a well-planned and properly communicated schedule. Term-end examinations are held in accordance with the scheme of the affiliating university.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has adopted semester system for all levels in which the performance of the student is evaluated on the basis of Internal and External Assessment. The grievances of the students related to examinations are addressed by the examination cell of the college. For grievances which are related to the internal assessment, the examination cell of the College directly resolves the issues. Whereas grievances related to the final examination are forwarded to the University. In case of any grievance, the College collects the applications on prescribed forms and forwards it to the authorities concerned. The facility for re-evaluation of answer sheets is available for the students through the affiliating university. Students are free to approach the departments to resolve their queries related to the marks obtained in internal assessment, if any. If the student concerned is not satisfied by the procedure mentioned above, they may meet the Controller of Examination of the College or the Principal. Thus grievance redressal with reference to examinations is transparent.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a constituent college, the college adopts the course outcomes prescribed by the affiliating university. The programme and course details for all courses are clearly displayed on the

college website. Also, the information sent by the University about revisions is duly conveyed to the students.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program and course outcomes are evaluated through both formal and informal means. The most direct measurement is provided by the examination system where we are bound by the requirements of the affiliating university which is 75% weightage to the end-semester examination conducted by the university and 25% to the internal assessment done. Assignments using MCQs, long answers, presentations, projects, quizzes, etc. are used to measure course outcomes effectively.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

555

| File Description | Documents |
|--|-------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|-------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

46

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution is running four UG, seventeen PG and PhD program in various faculties. The institution has spacious classrooms, well equipped laboratories, rich library and ICT facilities which cater to the needs of students and faculty members. The curriculum is delivered through conventional black board teaching as wells as non conventional teaching and learning methods such as student seminars, ppt. presentations, group discussions and field trips to various teaching and research institutes. College has a research committee, which motivates staff members to undertake research projects. Teachers are encouraged to pursue research and to publish their research papers in national and international journals. Faculty members are participating in various FDPs, refresher courses, workshops and seminars to enhance their teaching, learning and research skills. Departments organize various seminars and invited lectures in which students are encouraged to

participate to give them exposure in latest learning and research methodologies. Faculty members are supervising research students allotted from the university in various streams.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | No File Uploaded |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The major strength of this college is its ability to ensure holistic development of students to make them responsible citizens. It provides equal opportunity to disseminate knowledge and quality education to all sections of society. The institution is involved in co-curricular, extra-curricular and extension activities through various departmental associations, NCC and NSS programs. The institution has a commendable role in various extension activities in the neighborhood community for instilling vital human values and sensitizing students to social issues like the importance of cleanliness, the protection of environment, gender equality and AIDS awareness through rallies, Skits, Essay writing/ Poster making/ Slogan writing competition, Quizzes etc. The N.S.S. through one day and seven day camps gives the students opportunity to actively

serve the community through activities and awareness programs. Apart from working at institution and surrounding community level, many volunteers have taken part in National Integration Camps (NIC), NCC Republic Day Parade, and National Youth Festivals during this period where they have had the opportunity to know history and rich cultural diversity of India; constitute the bond of patriotism, national integration, brotherhood and communal harmony; experience the tradition, custom, culture, language of all states of India.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

| File Description | Documents |
|--|------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | No File Uploaded |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1000

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1.Class rooms: The Institute has adequate spacious class rooms with proper Infrastructure to facilitate teaching- learning process.

2.Technology Enabled learning facility: The Institute has installed smart boards/projectors which facilitates the use of ICT in teaching- learning . Internet connectivity is available.

3.Seminar room: The Institute has a well furnished seminar room and a multipurpose auditorium. These are regularly used for conducting seminars at the college, state and National level. The students of UG & PG are regularly promoted for active involvement in paper presentations, group discussions and participation in various events.

4.Tutorial rooms: Sufficient number of tutorial rooms are available for special remedial classes for slow learning and needy students.

5.Laboratories: The Institute has well equipped laboratories, each of them equipped

with state of the art laboratory equipment.

6.Specialized Facilities and equipments available for Teaching, Learning and

Research: To promote better teaching and learning, the Institute has facilities like LCD projectors, smart board and audio visual equipment through which webinars can be conducted. The college is having an e-library with 21 computers.

7. Edu-Sat facility: The College has a functional Edu-sat facility with provision for video conferencing wherein video lectures are regularly telecasted for various UG and PG subjects.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has its own playgrounds which facilitate outdoor games like Volley ball, basket ball, kho-kho, kabaddi, cricket and athletics related events like long jump, high jump, discus throw, shot put, javelin throw, etc. and has a multipurpose hall with gymnasium for indoor games like badminton, table tennis, carom, chess, etc. The college hosts annual cross country championship of Kumaun University every year in which more than 20 colleges takes part. The College has separate sports office for administrative work and store room for sports related equipments. The students are also given the facility of well-equipped Gymnasium which has many instruments for exercise such as Treadmill, Twister, Dumbbells, Cable Cross Wire, Bench Press and

Chest Press equipments, etc. The college provides track suits, T-shirts, lowers for practice and other uniforms for participation in various events at college, university and national level to the sportspersons along with TA/DA, refreshments for participation in these events.

The College also has adequate space and facilities for cultural activities including one large auditorium. The students are encouraged to take part in other cultural activities like dance, acting etc. and provided with musical instruments and costumes as per the requirement of the occasion.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.31876

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has well-furnished library with reading room facilities which caters to the need of faculty, research scholars and the students. Library is equipped with computers for book circulation, cataloging. Quality books, journals and magazines, etc. are regularly purchased. In addition to this the college has a separate e-library with 21 computers. The college is in process of automation of library using ILMS and bar coding of books has already been done.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.51310

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

180

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Almost all departments of the College have been facilitated with the Internet connectivity through wired Broad Band connections and have computer systems, LCD projectors, printers, scanners, etc. The main administrative cum academic block is being given Wifi access. The EDU-SAT facility is available where students get opportunity to listen to the lectures on various topics through video conferencing. The Institute encourages the use of free available open educational resources which are shared for teaching, learning, and research activities. These resources are available under legally recognized open licenses—free for people to reuse, revise, remix, and redistribute. These help to increase and enhance knowledge domain of both the faculty and the students giving them valuable information and saving their time. Recently each department has been given wired internet connections using UGC grants.

The admission process in the college is being done online through the affiliating university. The college website is maintained regularly with various updates. The College has procured three generators for smooth and regular power supply to laboratories, class rooms, computer labs and seminar halls. The college also has smart boards and use of ICT is encouraged in teaching learning process.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

56

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.25474

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted various committees for maintaining and utilizing physical, academic and support facilities. These include examination committee, purchase committee, sports committee, maintainance committee and IQAC. Each department has an in-charge faculty which takes care of purchase and maintainance needs of the classrooms, laboratories and other departmental facilities. The major maintainance and construction related work is done through submitting demands to the government through the directorate of higher education. The books in library are purchased through recommendations from each department every year. The institute also gets certain needs fulfilled through external funding agencies such as UGC and RUSA. The college e- library and Edu-Sat facility has been set up using RUSA grants. Recently lab upgradation and maintainance, purchase of books and setting up of wired internet connections in each department has been carried out using UGC grants.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

| Government during the year | |
|---|--------------------------|
| 0 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 1763 | |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | B. 3 of the above |

| File Description | Documents |
|---|------------------|
| Link to Institutional website | Nil |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

350

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

229

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has an active student union which is elected annually directly by the students through a transparent

electoral process. Presently, office bearers of the student union include President, Vice President (for girls and boys separately), Secretary, Joint Secretary, treasurer along with university representatives for all faculties, i.e. Arts, Commerce and Science. The students are informed well in advance about election schedule through notice board, newspapers, etc. Grievance redressal is carried out by the election committee. The college electoral process is giving necessary exposure of democratic process to the students, thus contributing in awareness of their democratic rights and duties. Hence it is an essential step in the process of making of responsible citizens. The student union not only acts as a link between college administration and students but also gives expression to students constructive aspirations, help in sorting out problems, give constructive suggestions and support for the welfare of the college, etc.

The students are given proper representations in various committees such as sports, Anti-ragging Cultural Council and various other cells. In addition to student union, students are also given representation at the departmental level in the form of department associations.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

500

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has an active alumni association. The primary objective is to enroll all alumni as members of the association and facilitating active participation of the alumnae in appropriate activities, events, and initiatives of the college. The College has been organizing the alumni meets twice a year. Alumni are involved actively in voluntary programs such as mentoring students in their areas of expertise. Alumni are a huge talent pool whose guidance can be beneficial to many students and other fellow-alumni in their respective areas of study. They also help in organizing blood donation camps, tree plantation campaign and other extension work. They participate in the College annual function. They also assist the College in placement process and provide inputs to the departments about the industry requirements. Interactive sessions are organized with the students and staff on the current developments in the field. These sessions inspire the students and expose them to the opportunities in the field for research as well as employment.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|----------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |
|---|----------------------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement defines the institution's unique characteristics in terms of addressing the needs of students and society it seeks to serve.

Vision: Creating and nurturing a learning community where excellence and capacity building is expected of every student.

Mission: The College provides an environment conducive to intellectual curiosity and innovation through igniting the spark so as to Shine and Lead. We guide and motivate Human Resources towards perfection and serve as an educational leader; contributing its resources to the intellectual, cultural, physical and economic vitality of the region in order to ensure inclusive growth of all the stakeholders.

The Institute is committed to accomplish its mission in all its endeavors. It has well defined policies and mechanism for implementation of these policies. All stakeholders are given due place of involvement in all important decisions as part of governing and executing the plans of the institution. The institution has qualified and competent administrators to provide effective leadership and management at various levels.

The Institute has IQAC to review the progress of implementation of policies of the college and take corrective action to achieve the goals.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes a culture of participative management. The college functions under the rules and regulations set by the Directorate of higher education, Uttarakhand. The principal is the head of the institution which runs the institution with the help of teaching and non-teaching staff. The institution practices decentralized and participative management approach in all its activities, initiatives and decision making by involving In-charges, Heads of the departments and faculty members at all levels. The various committees are in place to review the progress in various functions and accordingly take necessary timely action for ensuring excellence in respective areas. The staff and other stakeholders are empowered helping in creating a harmonious and positive attitude in the College leading to increased efficiency, improved communication, heightened morale, motivation and job satisfaction.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In the beginning of each academic session, the College IQAC prepares a Plan of Action, through several brainstorming sessions in which suggestions from various stakeholders, viz. faculty members, students alumni, etc are reviewed. Finally the plan is approved by the Principal. The Plan of Action of the College and the action taken have also been reported annually in the AQARs.

The main issues dealt with in the developmental plans are:

1. The vision and mission of the institute - elaborately dealt with;
2. New academic programs to be initiated in a phased manner - attention being given to their relevance,
3. The extension programs and commitment to transform society;

4. Improvement in infrastructure and human resource.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure has the Principal at the helm. He is assisted by various committees comprising teaching and non-teaching staff in all activities. The college is run strictly conforming to the rules and regulations laid down by UGC, State Government of Uttarakhand and affiliated University. The service rules of the teaching and non-teaching staff are as per the relevant rules of the competent authorities like the UGC and state Government. The teachers and employees are recruited as per government rules through Public Service Commission and Directorate of Higher Education, Uttarakhand respectively. The teachers become eligible for promotion under CAS (Career Advancement Scheme).

The principal adheres to various directions received from the directorate of higher education, Uttarakhand. For proper functioning of the college various committees are formed: Admission Committee, Examination committee, IQAC, Anti ragging committee, Student union elections etc. Major decisions taken in the meetings of the committees are implemented to conduct smooth functioning of admission process, to prepare proper time-table for classes, to carry out student union election, examination, etc. keeping in tune with University Academic Calendar as well.

| File Description | Documents |
|---|------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are the welfare measures for teaching and Non-teaching staff at the Institute:

1. Implementation of pay revisions as and when Government approves.
2. Implementation of DA regularly.
3. Sanction of yearly increments as per norms.
4. Career advancement as per UGC regulations.
5. Gratuity
6. Group Health Insurance
7. GPF/NPS.
8. Provision of purified drinking water round the clock
9. Provision of Medical and Maternity/Paternity/Child care leaves as per government norms.
10. Faculty development through encouraging participation in

orientation programmes, refreshers, conferences, workshops and seminars

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each year, self appraisals are filled in the prescribed Confidential Report Performa by all teaching and non-teaching staff. Principal evaluates the performance of every staff

member with his remarks and comments. This Confidential Report of staff members is submitted to the Directorate of Higher education, Uttarakhand. This report is very crucial for career progression as it is taken into consideration at the time of promotion. The career progression of the faculty members is done in accordance with various regulations issued by UGC and adopted by the state government under career advancement scheme.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College maintains the system of internal and external financial audits regularly. All account books are maintained by the accountant office of the College which is verified by the accountant on every day basis.

Errors found are analyzed and fixed instantly. For financial matters, the college refers and strictly adheres to the following Govt. guidelines. External auditors appointed by Accountants General Uttarakhand verify all the account books including financial ledger, cash book, guard files, etc. on regular basis and provide inputs to incorporate the required changes, if any, as per the statutory requirements.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is fully funded by the state government and receives annual financial assistance under different heads, viz., salary, contingency, T.A., furniture, purchase of books and equipments, maintenance, chemicals, computer purchase, computer maintenance, small construction, scholarship, machine decoration, telephone, electricity related expenditures, miscellaneous, etc . Further funds have been received from UGC as block grants for development. The institution also generates some funds from the students in the form of fees such as tution fees, admission fees, development fees sports fees, laboratory fees (for practical subjects only), Reading Room fees, college magazine fees, student union fees, cultural council fees, identity card fees, caution money (at the time of the first admission), practical/ viva-voce fees per subject, exam fees, etc.

The College also offers B.Ed. in self finance mode for which finance is managed in the form of fees for providing salaries to its teaching and non-teaching staff members; purchasing of essential equipments, instruments; carrying out day to day expenses, etc. The College has also received financial assistance from M.L.A. and M.P. of the region for development of the infrastructural facilities.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is formally established as per the UGC's mandate to institutionalise sustenance and assurance of the quality of the institution. IQAC facilitates and supervises the process of promotion of faculty members under Career Advancement Scheme. IQAC encourages faculty members to organize and participate conferences, seminars and workshops in association with departments/societies to ensure knowledge enhancement and inter-disciplinary collaboration.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. Departments are instructed to prepare Time-Table, Programme structure, and communicate syllabi of the courses before the semester commences. IQAC has taken following initiatives in this academic year:

1. Promotion of research activities.
2. To enhance ICT facilities for taking care of online teaching.
3. To promote sanitization and social distancing in college campus.
4. Review of online teaching done by various departments and difficulties faced by faculty members and students.
5. To replace the old tubelights by energy efficient LED lights.
6. To organise cleanness programmes by NCC and NSS.
7. To enhance internet bandwidth in the college campus.
8. To purchase books and equipments for various departments.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|--|------------------------------|
| <p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p> | <p>D. Any 1 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college develops a safe, secure and organized teaching learning environment with an aim to target gender parity at administrative functionality and academic activities. We encourage diversity and equal participation of women that addresses the issues of performance, responsibility, learning, empowerment, and accountability.

The institution promotes gender sensitization through co-curricular activities like, seminars, guest lectures, poster

exhibitions, rally, counselling etc. The institution constituted the women harassment prevention cell, anti-ragging cell, cyber crime committee, smoking/tobacco control committee, staff welfare committee, students union committee & students welfare committee which are indulging for the well-being of students and staff in the institution. The institution had a dedicated Career counselling Cell for the students to take care of their social and cognitive development. Personal Counselling is provided to the students at different levels.

| File Description | Documents |
|--|-----------|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution focused to protect and enhance the ecofriendly environment of campus. College ensured that the overall waste management system was dealt within an efficient manner. Staff and students were well notified and expected to follow the appropriate campus behavior.

Dustbins were placed in various locations across the campus for

the proper disposal of waste material.

- Extra waste papers, rough papers, old answer scripts, newspapers and papers used for administrative purposes were regularly collected and sold to scrap vendors for its recycling from time to time.
- Teachers often educate and aware the students about waste management. Creating awareness to control waste generation during events and daily basis has been practiced.
- Used the biodegradable waste of the canteen for nourishing plantation across the college campus.
- Cleanliness drive was organized by NSS volunteers, NCC cadets and supportive staff from time to time.
- Uniform distribution and conservation of water was practiced.
- Waste water from toilets were channelized to septic tanks.
- Microbial culture were nullified by autoclaving before disposing.
- Students and staff were encouraged to avoid use of plastic.
- Re usable utensils were utilized in college canteen to ensure the reduced use of plastic.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|--|------------------------------|
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> | <p>C. Any 2 of the above</p> |
|--|------------------------------|

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We are committed to provide an inclusive environment for holistic growth of our students. Many efforts and initiatives

were taken by institution to develop inclusive environment and to enhance their understanding and appreciation of cultural, regional, linguistic, socioeconomic and other diversities.

- NCC, NSS and different departments of our college are dedicated to elevate different cultural activities and pave the way towards meaningful social life.

- During the important events in college, renowned personalities of various areas were invited to highlight the importance of harmony among various aspects of society.

- Cultural program were organized in college to educate and aware students to feel their social responsibilities with greater care and concern.

- Students were encouraged to participate in various curricular and cocurricular activities to create a platform to share their ideologies and resolve issues with collective accountability.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several initiative were adopted on an ongoing basis to make students aware about their constitutional commitments regarding values, rights, duties, and responsibilities. Deparments, NCC and NSS were enthusiastically engaged to conduct various activities on regular basis.

- On 05 June 2020, world environment day was celebrated through virtual mode by NCC unit to encourage awareness and action for the protection of the environment. Students planted various fruits tree like Mango, Guava, Lemon, Plumetc across their home premises and shared the glimpse of their initiatives.

- Students participated in an online session to make International Yoga Day to raise awareness of many benefits of Yoga. Students celebrated the day with their parents by doing

various asans/exercises for southing their body and mind.

• Native tree planting event to enhance and rejuvenate green spaces was organized by college on 14 July 2020. Saplings of native and established tree species like Rhododendron, Deodar, Kafal, Oak, Amlaetc were planted across the college premises to create awareness about saving and protecting plants.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

Many events are celebrated to help the students to remember the rich tradition of our country as well as being aware of the struggle that led us to enjoy our freedom today.

Independence Day Every year for paying homage to the heroes of our country, we celebrate the Independence Day. The event is graced by eminent personalities. Events and competitions are also conducted to instil the feeling of patriotism among students.

Republic Day Every year we celebrate Republic Day to commemorate the adoption of constitution of India. The heroes of the nation are remembered and memorialized.

Gandhi Jayanti Gandhi Jayanti is celebrated in the institution to inspire the students and staff to follow the path of truth and non violence. Events viz., speech, play, songs etc are organized for reflecting the life and principle of Mahatma Gandhi.

International Women's Day We celebrate Women's Day for recognizing and celebrating achievements, diverse dreams and desires of women across the world and marks a call to action for accelerating women's equality.

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.To set up a supportive remote learning experience using educational technologies to meet the challenges posed by the COVID 19 pandemic. Online Platform viz., Google Meet, Zoom, Whatsapp etc were fully utilized to facilitate online teaching, learning and evaluation. Teachers delivered lectures and

offered study materials like handouts, PPTs, photos, animations for making the teaching learning practice effective and fruitful. Interaction among students and with teachers was well organized through whatsapp groups. The regularity of classes was monitored every month in order to ensure that none of the course is lagging behind. Online quiz competitions, poster making, debate etc were held to motivate students to be creative and to show their hidden talent. The college had established a help desk to resolve examinations related doubts of students such as filling up of examination forms, declaration of results, syllabus for examinations etc.

2. Online career counselling during COVID Pandemic: Covid pandemic implied a paradigm shift to education system by affecting students' academic lives and rigour. In college life, students remain perplexed about their future career plans and COVID pandemic had resulted in a substantial increase in this level of discomfort. By keeping up with such genuine evolutionary changes, online career guidance and counseling became helpful to motivate students to match their interests, cognitive abilities and aptitudes for suitable career options.

| File Description | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims not only in fulfilling academic needs of the learners but also in strengthen the values of social responsibility. Moral, social and ethical values are inculcated in students with a vision to promote their societal- contribution and ensure voluntary participation of students for the betterment of society. The students are young and ever-ready to act when they enter the college, hence it is among one of the responsibility of the institution to guide them and channelize their ideals and energy for the benefit of the society. Realizing this responsibility, the institution provides a platform to enhance their skills and potentials with social responsibilities. Through various activities, the

institution attempts to inculcate social awareness and concern for the environment. As active part of society, the institution endeavors to deal with and get solutions to social problems and has carried out various activities for the welfare of the society through NSS, NCC and different departments in the institution. Faculty members and students are encouraged to carry out social outreach programmes. The institution has promoted green environment such as energy conservation, usage of LEB bulbs, tree plantation, awareness programmes etc. To empower students, we ensure that proper guidance is provided to students in order to help them acquire excellence in various fields not only with regard to their academics but also in various aspect of life in general, thus preparing them to face all sorts of daily and global challenges.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

1. Proposals for Infrastructure development.
2. Increase Research activities in the college.
3. Focus on more cultural and sports activities.
4. Preparation for NAAC third cycle.